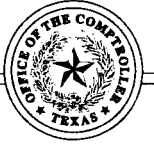


S U S A N

C O M B S

TEXAS COMPTROLLER *of* PUBLIC ACCOUNTS

P.O. Box 13186 • AUSTIN, TX 78711-3186



March 9, 2010

DIANA ALEXANDER/ASSET CTRL SPE
WISE COUNTY
PO BOX 952
DECATUR, TX 76234

Account Number: C2490

RE: State of Texas CO-OP Purchasing Program
Annual Membership Renewal

Dear Ms. Alexander:

It is time to renew your entity's membership in the Texas Comptroller of Public Accounts Cooperative Purchasing Program (CPA CO-OP). The \$100 annual participation fee is due by 05/14/10. An invoice has been enclosed for your convenience.

The CPA CO-OP team is currently in the process of auditing all accounts for resolutions and other legally required participation documentation. You may receive a call from your CPA CO-OP Account Representative requesting these documents. Please respond to their requests promptly. Your account will not be renewed until all documentation is current.

CPA CO-OP members authorized to participate in the state travel management program must continue membership in the CPA CO-OP in order to maintain uninterrupted use of these contracts. Eligible entities include Municipalities, Counties, School Districts and Public Junior and Community Colleges as authorized by the Texas Government Code, Title 10, sections 2171.001-2171.055. State Travel Management contract access will be terminated if the membership fee and all required documents are not received by 05/14/10.

If you have any questions, please feel free to call CPA CO-OP at 512/463-3368.

Thank you for your continued participation and support.

CPA Co-Op Team

S U S A N

C O M B S

TEXAS COMPTROLLER *of* PUBLIC ACCOUNTS

P.O.Box 13186 • AUSTIN, TX 78711-3186



* * * * * **FIRST NOTICE** * * * * *
State of Texas CO-OP Annual Membership Participation Fee

DIANA ALEXANDER/ASSET CTRL SPE
WISE COUNTY
PO BOX 952
DECATUR, TX 76234

Account Number: C2490
Authorized Signers: DIANA ALEXANDER/ASSET CTRL SPE
BILL MCELHANEY, CO JUDGE

E-mail address: _____

Go to <http://www.window.state.tx.us/procurement/prog/coop/coopform>
and complete the Name Change Form if your Agents of Record have changed.

DUE DATE: May 14, 2010

X CPA CO-OP Annual Membership Participation Fee ... \$100.00

Please Make Check Payable To: Texas Comptroller of Public Accounts

Texas Comptroller of Public Accounts
PO Box 13186
Austin, Texas 78711

To Contact the Cooperative Purchasing Program:
(512) 463-3368

AMOUNT ENCLOSED: \$ _____

**Unless payment is received, no requisitions will be processed
after May 14, 2010.**

* * * * *
* **RETURN THIS INVOICE WITH PAYMENT** *
* * * * *