

JANUARY 14, 2019

WISE COUNTY COMMISSIONERS' COURT MEETING

On this the 14th day of January, A.D., 2019 at 9:00 A.M. came on to be had a Regular Meeting of the Commissioners' Court of Wise County, Texas held in the County Court at Law Court Room (3rd) Floor in County Courthouse of said County in the town of Decatur with the following members present and presiding:

J.D. Clark	County Judge
Danny White	Commissioner, Precinct No. 1
Kevin Burns	Commissioner, Precinct No. 2
Harry Lamance	Commissioner, Precinct No. 3
Gaylord Kennedy	Commissioner, Precinct No. 4

Sherry Lemon, County Clerk and Ex-Officio Clerk of Commissioners' Court when and where the following proceedings were had, to-wit:

All attachments referred to in the minutes of the Wise County Commissioners' Court are designated original or copy and are provided at the time of action by the Court unless otherwise indicated by provider.

County Judge Clark votes aye on all agenda items unless otherwise indicated.

- 1) Clark called the meeting to order at 9:00 A.M. All court members were present.
- 2) Pledge of Allegiance
- 3) Moment of Silence
- 4) Community Forum: None
- 5) Correspondence:

Clark stated the annual lunch presentation hosted by the Wise County Council on Alcohol and Drug Abuse will be held on Monday, February 18, 2019 at 12:00 PM per director Gary Barnes.

Clark briefly mentioned the letter from Decatur Main Street program regarding a letter to the court about county employees parking on the square all day rather than in a county spot. Clark stated Decatur Main Street wants to meet with the county in the future. Clark stated that communication has been sent to county offices with little response.

County Judge Administrative Assistant Colleen Self told Clark that Barnes changed the date to February 25, 2019 at 12:00 because of the President's Day holiday.

- 6) Precinct Coordination/Cooperation:

The court discussed current road projects and assistance from other precincts.

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7) Motion made by White seconded by Kennedy and unanimously adopted by the Court to approve the minutes of the meetings held on November 13, 2018; November 19, 2018; and, December 10, 2018, as presented. (No attachment)

8) White stated there was discussion at the construction meeting the day after the Irrevocable Letter of Credit was approved by Commissioners Court for Bison Creek Subdivision.

White asked Commissioners Court Attorney Thomas Aaberg to comment about this? Aaberg commented that the Development Rules and Regulations (DRR) allow these to be approved at the court's discretion. Aaberg stated these become a huge risk for the county from the standpoint of what can actually happen on these things. Aaberg commented about previous wording of the DRR that absolutely allowed performance bonds that has since been changed because of road issues that happened at that time. Aaberg stated that "just to accept them can become a problem to the county as it already has."

White agreed with Aaberg in that he doesn't think approval of performance bonds is at the court's discretion. White commented that a commissioner might have a bias against a developer. White continued that it should not be one way or the other and that it should be one way. White commented that since the Walnut Grove performance bond was discussed the day after the Bison Creek Irrevocable Letter of Credit was approved he will approve the performance bond.

Motion made by White seconded by Burns and unanimously adopted by the Court to approve the \$600,000.00 performance bond on Walnut Grove located in Precinct No. 1 that has been put into effect until December 11, 2019 for the roads in Walnut Grove subdivision.

9) Motion made by White seconded by Burns and unanimously adopted by the Court to approve the replat of Corinth Acres, Section One, Lots 4-R and 7-R, located in Precinct No. 1, as presented, including a letter of general conformance from Kimley-Horn and Associates, Inc. (See attachment)

10) Motion made by White seconded by Burns and unanimously adopted by the Court to approve the final plat of Smoky Ridge, Lots 1-2, Block 1, located in Precinct No. 1, as presented, including a letter of general conformance from Kimley-Horn and Associates, Inc. (See attachment)

11) Motion made by White seconded by Burns and unanimously adopted by the Court to approve the preliminary plat of Tres Vista, 52 lots, Block A through C, located in Precinct No. 1, as presented, including a letter of general conformance from Kimley-Horn and Associates, Inc. (See attachment)

12) No action taken by the court regarding approval of the final plat of Moss Acres, Lots 1-5, Block 1, located in Precinct No. 1 as the plat was not signed. Kimley-Horn and Associates, Inc. provided a letter of general conformance. (See attachment)

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13) Motion made by Burns seconded by White and unanimously adopted by the Court to approve the final plat of Meadow Ridge Estates, Lots 1-5, Block 1, located in Precinct No. 2, as presented, including a letter of general conformance from Kimley-Horn and Associates, Inc. (See attachment)

14) Motion made by Burns seconded by White and unanimously adopted by the Court to approve the Final Plat of Mooney Addition, Lots 1-9, Block 1, located in Precinct No. 2, as presented, granting a variance on the drainage plan and including a letter of general conformance from Kimley-Horn and Associates, Inc. (See attachment)

15) Clark stated this item involves the following two plats as listed on the agenda:

- Final Plat, Highland Oaks Estates, Lots 1-R1 & 1-R2, Block 1, Precinct No. 2.
- Preliminary Plat Review, GMP Addition, Lots 1-2, Block 1, Precinct No. 2

Clark told the court that the county has an extra-territorial jurisdiction (ETJ) Interlocal agreement with the City of Decatur that if a subdivision is in the municipality's ETJ then platting is handled by the city and the county reviews it as a courtesy. Clark stated that these two particular plats have been held up on the city's end because the city is saying "well the county needs to decide if they're going to do these variances with you." Clark stated that is not what the ETJ Interlocal Agreement says. Clark stated that Burns requests it on record that the county's requirements are not holding up the platting process for the developer and to send a signal to the city to get this done.

Burns commented that if the city is going to hold it up and send it to the county then the county would not require a variance on these two subdivisions. Burns continued that if the subdivisions were in the county's jurisdiction then variances would not be granted.

White commented that the city is doing the platting but wanting the county to take charge of things they don't want to mess with. White continued that if they're going to do the platting they should do the variances and everything else. Clark commented that the county is ceding to the city's platting authority in this and the county is not holding up the process. Aaberg commented that is what the agreement is for and is why the House Bill requires an agreement with municipalities in their ETJ.

White commented that there are a few Precinct No. 1 plats in the City of Decatur's ETJ that he will not grant variances on because the county doesn't have platting authority.

Clark commented that there is a meeting to be held on January 22, 2019 between the City of Decatur and Wise County to hash out some ETJ issues especially in light of Tier 2 Annexation passing [at the November 6, 2018 election] and the impact it will have on the county's extra-territorial jurisdiction.

Burns commented that the city may not want authority if they cannot annex. Burns commented that in this particular instance the county is not holding up the process. Clark stated that by action of the court the county wants the city to know that it is good with the county and to go ahead and finish the process. Burns commented that he doesn't want the city to come back after the fact because the county is being used to slow the process.

Clark stated he thinks this [issue] comes from a county requirement that is not necessarily required by the city and so are saying the county needs to grant a variance. Clark clarified that the ETJ Interlocal Agreement states the city does the platting and ETJ so it shouldn't have to come before the county except for a courtesy look at the plat.

Motion made by Burns seconded by White and unanimously adopted by the Court to let the City of Decatur know that these plats will not be held up by the county in the form of a letter from Clark on behalf of the Commissioners Court.

16) Motion made by Lamance seconded by Kennedy and unanimously adopted by the Court to approve the Final Plat of Strachan's Acres, Lot 1 and Lot 2, located in Precinct No. 3, as presented, including a letter of general conformance from Kimley-Horn and Associates, Inc. (See attachment)

17) Motion made by Kennedy seconded by Lamance and unanimously adopted by the Court to approve the Re-Plat for Indian Springs Ranch, Phase 1, Lots 32-R1 and 32-R2 located in Precinct No. 4, as presented, including a letter of general conformance from Kimley-Horn and Associates, Inc. (See attachment)

18) Motion made by Kennedy seconded by Lamance and unanimously adopted by the Court to approve the final plat of Lunsford Addition, Lots 1-3, Block 1 located in Precinct No. 4, as presented, including a letter of general conformance from Kimley-Horn and Associates, Inc. (See attachment)

19) Motion made by Kennedy seconded by Burns and unanimously adopted by the Court to approve the construction plan acceptance of Oakwood Hills Estates, Lots 1-13, Block 1, located in Precinct No. 4, as presented, granting a variance on the 150' minimum road frontage, and including a letter of general conformance from Kimley-Horn and Associates, Inc. (See attachment)

20) County Engineer Chad Davis reviewed the attached updates to the 2014 Wise County Development Rules and Regulations (DRR). (See attachment **DRAFT** only)

Davis reviewed the incorporation of Amendment #1 to update the following sections:

- Section 2.02 – Fee Schedule
- Section 2.05 – Wise County Contacts
- Section 6.06 – Roads
- Section 6.08 – Drainage and Storm Sewer

- Article 9 – Construction Standards

Davis reviewed the following DRR sections:

- **Preliminary Plat** Section 3.01.C.1 – modified requirement for preliminary plat not required if three (3) lots or less.
- **Private Roads** Section 3.06.E.1 – Added requirement for private roads not built to county standards to serve an average lot size greater than five (5) acres. Added requirement for private roads not built to county standards to provide construction plans in accordance with Article 4.
- **Breach Analysis** Section 3.07.H.6 – Added requirement for a breach analysis to be performed. Davis suggested getting with 9-1-1 Addressing about this issue.
- **Minimum Acreage With Respect to Upper Trinity Groundwater Conservation District** 3.09A – Additional language for all lots to meet the minimum standards for TCEQ On-Site Sewage Facilities.

The court discussed this further based on any Upper Trinity Groundwater Conservation District (UTGCD) decisions. Clark stated the UTGCD rules have most likely changed since the DRR committee met. Davis stated the UTGCD rules do not change the Wise County DRR because the DRR refers to the UGTCD rules.

Clark stated the UTGCD proposed new rules that change it to “Five (5) acres unless a commissioners court wants to make it 3.5 acres for five years.” Clark expressed concern about this and told the court he supports a scientific based decision and not a decision solely by a court. Clark stated it needs to be a scientific decision and not made into a political decision by a court.

Clark stated the UTGCD is still working on these proposed rules. Davis stated the DRR also cited additional requirements from TCEQ for on-site sewage facilities.

- **Final Plat Content** Section 4.05 – Additional language for all lots to meet the minimum standards for TCEQ On-Site Sewage Facilities; Added a requirement to provide statement on plat notifying future property owners of existing tax exemptions; Added a requirement to provide statement on plat notifying property owners that a permit to construct access driveway facilities on Wise County ROW is required.
- **Supporting Documentation** Section 4.06.G – Updated requirements for tax certificates
- **Construction Plans** Section 4.07.B.2 – Additional language clarifying the requirement of a geotechnical report
- **Maintenance Bond** Section 5.06 – Added reference to example Irrevocable Letter of Credit

Davis told the court that the sample Irrevocable Letter of Credit came from a local bank. Aaberg stated the letter of credit is good for two years prior to acceptance of roads. Aaberg commented that the Performance Bond discussed earlier is a bond to perform an action. Aaberg commented that the two year letter of credit replaces the maintenance bond in a situation. White asked whether the Irrevocable Letter of Credit is good for one year or two? Aaberg and Clark stated the county requirements are for two years, but the line of credit is only guaranteed for one year.

- **Driveway Locations** Section 6.02 – Added requirement for designed driveway location at the crest of a hill.
- **Road Signs** Section 6.06.G.1 – Modified requirement allowing fiberglass road signs.
- **Mail Boxes** Section 6.06.H – Added requirement for coordination with the post office and placement of mailboxes in the construction plans.
- **Shared Access Driveways** Section 6.07.B – Added language for fire apparatus access roads.
- **100 – Year Flood Elevation** – Section 6.08.B.2.d – Added additional requirement for no rise in the 100-year flood elevations.

Davis discussed this further with the court and explained the requests from those further downstream requesting a 0.0 change.

- **Culvert Designs** – Section 6.08.F – Clarified requirements for driveway culvert design; Added requirement to design roadway ditches conveying the 100-year storm as a channel.

Davis stated that he received a request from someone recently to use channels as retention areas.

- **Fire Code** – Section 6.11.B – Added recommendation to coordinate with the Wise County Emergency Management Coordinator for best practices for fire mitigation.
- **Appendix** – Added example of Irrevocable Letter of Credit

White commented that he doesn't like the idea of approval of Irrevocable Letters of Credit being at the court's discretion. White stated it should be one way or the other like any other rules and regulations. White stated he feels like it may impact the county negatively in the future and explained further.

Davis requested if this is for the performance bond or the maintenance period bond? White and Clark stated this is not regarding the two-year maintenance bond. Burns commented that this is supposed to be 100% with labor (the Irrevocable Letter of Credit).

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White created a scenario where the weather is not favorable for road construction and a letter of credit provides for "x" amount for aggregate but because of weather the county has to later purchase aggregate at a higher amount. White commented about how this would negatively affect the county. White commented that it is the county's responsibility to see that the road is built once the county has accepted the performance bond or irrevocable letter of credit.

White told the court that he is in favor of removing both the performance bond and irrevocable letter of credit from the DRR. White commented about a possible increase in these items due to increase development in the county.

Davis commented that it is becoming more and more of an issue because the county has more development. Davis expressed sympathy for developers who have money at risk but stated the citizens shouldn't be put out either. Davis commented that this puts the county in a situation of allowing or forcing developers to build in a short amount of time.

Kimley-Horn and Associates, Inc. professional engineer Kyle Welden told the court that state law allows the county to have the performance bonds and irrevocable letters of credit. Welden commented that the verbiage allows the county to have performance bonds as an option. Welden commented the county can take it out of the DRR all together but runs the risk of having to come up with something to replace this if the county chooses to remove the language. Welden commented that removal doesn't set clear expectations going forward. Welden commented that the current verbiage creates some ambiguity but allows it to be used.

Davis asked the court, "What happens if the county has to collect on these bonds?" Commissioners Court Attorney Thomas Aaberg commented about an instance in the past. Aaberg commented about bonding companies and collecting on the bonds.

White commented there are some good developers in the county and expressed concern about the potential of a developer manipulating the system.

Clark asked the developers present if they hear anything of concern to them? One developer commented that the reason they want the performance bond is because they're working to seal everything off on the road until they can chip/seal the road (when weather permits).

Lamance discussed protecting the residents of Wise County.

Clark asked Welden if there are any other counties that have tighter language in their DRR's regarding performance bonds and irrevocable letters of credit? Welden said he will check and see about this.

Clark commented to White that his concerns are well placed and discussed these items further.

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Burns told the court that the court needs to address tiny home rental communities and/or RV communities. Burns commented the county cannot legally limit the number of homes on a rental property. Burns stated if the property is sold then the county can regulate it under DRR.

Clark asked the court if the court wants the tiny home issue and performance bond issue to be reviewed before the next court? The court agreed.

Motion made by Burns seconded by White and unanimously adopted by the Court to table consideration of proposed updates to the Development Rules and Regulations made by the Subdivision Rules Committee. (See attached presented as draft.)

Court recessed at 9:52 AM and reconvened at 10:02 AM.

Skip to agenda item 23: Discuss new County website project. Take necessary action.

Clark stated he has worked with Systems Administrator Steven Melton on several information technology department items. Clark told the court his desire to use County Judge's department capital expenditure funds to update the county website. Clark stated he and Melton have received information from Civic Plus to update the county website.

Jacob Bertram with Civic Plus presented information via telephone conference to the court regarding his company's product. Bertram stated Civic Plus has been in business twenty (20) years and have 350 products deployed in Texas. Bertram stated that the county already has the Civic Ready product hosted by Civic Plus and introduced the Civic Engage product for website information.

Bertram showed the court McLennan County's module (website); the City of Decatur's module and the City of Bridgeport's module. Bertram stated there is a 48-month re-design included for premium customers and showed the court old versions and re-designed versions of other customer websites. Bertram also reviewed the possibilities for county employees within the intranet (internal system).

Burns asked Bertram if someone could still use the old (current) website module? Bertram discussed the search availability of the new site. Bertram stated the old site could be accessible. Burns asked if a link could be added to link to the old format site? Bertram stated it can.

Clark asked to show the court what new format/information could be available for Commissioners Court records? Bertram showed the court the word-searchable court format.

Bertram also told the court that Civic Engage could move all of the county content for the court and discussed this briefly.

Clark asked Bertram to address cost and timeline? Burns asked Bertram to discuss maintenance cost?

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Bertram presented the cost of \$19,900.00 for the project being \$15,900.00 for the first year and \$4,000.00 for annual service. Clark told Bertram that they'd discussed on December 18, 2018 a cost of \$17,500.00 total with \$13,500.00 for the first year including \$4,000.00 for annual on-going maintenance, 48-month re-design. Bertram briefly discussed training information modules on the website for employee training.

Clark asked Bertram if the court said "go" today, when would the county have a new website live? Bertram stated that depends on how quickly the county can get information back to Civic Plus. Bertram stated the standard timeline is six (6) months.

Clark asked Melton if the court needs to see anything further? Melton told the court that Bertram doesn't need to show anything additional.

Clark stated he and Melton want to tackle the project and expend \$17,500.00 in funds from Clark's capital expenditure fund. Clark stated he and Melton will work with department heads regarding site content.

Lamance asked if this is a want or need? Clark stated this is a need and discussed county transparency.

Allen asked if there will be a contract or if it will be an addendum to the Civic Ready contract? Allen asked that Clark and Melton keep Allen and Aaberg in the loop.

Motion made by Kennedy seconded by Burns and unanimously adopted by the Court to approve Clark and Melton working on this project with Civic Plus and pay \$17,500.00 from the County Judge's capital expenditure fund.

Back to agenda item 21: Discuss update to Flood Damage Prevention Ordinance. Take necessary action.

Davis discussed changes to the DRR section regarding the Flood Damage Prevention Ordinance. Davis presented a difference of 0.0 foot change to the base flood elevation instead of the 0.1 foot change.

Motion made by Burns seconded by Kennedy and unanimously adopted by the Court to approve the update to the Flood Damage Prevention Ordinance, as presented by Davis. (No attachment)

22) Motion made by Kennedy seconded by Burns and unanimously adopted by the Court to approve the list of proposed Wise County Historical Commission members for the 2019-2020 term of service, as stated. (See attachment)

24) Clark stated the only change to the Wise County Master Thoroughfare Plan that he and Davis had NCTCOG tweak since the last meeting is the long-term feasibility study for FM 730. Clark told the court that the county wants to make sure it is not a long-term feasibility study

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instead of safety improvements. Clark amended the near-term goals for FM 730 for safety improvements. Clark stated that the Cities of Boyd and Decatur have done resolutions along the same line. Clark clarified that information.

Clark stated that the county judges from Tarrant, Wise and Parker counties sent letters to TxDOT encouraging TxDOT to do a long-term corridor look at FM 730.

Motion made by Burns seconded by White and unanimously adopted by the Court to approve the updates to the Wise County Master Thoroughfare Plan, as presented, with the caveat to make it fit all surrounding counties if they have a similar interest. (No attachment)

25) Donations:

Motion made by White seconded by Burns and unanimously adopted by the Court to accept the following donations: \$50 from Gary and Patti Prescott to the Wise County Veteran's Service in memory of Sam Renshaw; and, \$1841.40 to the Wise County Sheriff's Department from Santa Cops. (See attachments)

26) Bids:

Asset Control Officer Diana Allen reported the following name change for court record: Trinity Industries to Arcosa (No attachment).

Motion made by White seconded by Burns and unanimously adopted by the Court to authorize Public Works to destroy a Sheriff's Department taser that no longer works. (No attachment)

Motion made by Kennedy seconded by Burns and unanimously adopted by the Court to approve to sell at Ritchie Bros. Auctioneers two pavers from county precincts. Burns commented that he has a spare laydown machine at the Precinct No. 2 and requested to include this in the above motion.

Allen commented that the Texas Ranger assigned to Wise County has a truck owned by the state, and the state is getting rid of the truck. Allen stated the county purchased mats and the grill for the truck that are now at the WCSO as well as heavy duty bumper for the truck. Allen requested to declare the heavy duty bumper as salvage so the State could sell the bumper with the vehicle.

Motion made by Kennedy seconded by Burns and unanimously adopted by the Court to declare the heavy duty bumper purchased by the county that is attached to the truck to be sold by the state as salvage.

Allen reported for the record that there were auction items from Public Works that were not picked up after auction that were disposed in the scrap metal bin. Allen stated these items were broken.

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Motion made by Lamance seconded by Burns and unanimously adopted by the Court to reject all bids received for Bid No. 19-BID-016 for the purchase of a used truck and not re-advertise for bids for this item. (See attachment)

Allen commented that the WCSO wishes to advertise for bids for the purchase of one or more new $\frac{3}{4}$ ton truck (for Animal Control); $\frac{1}{2}$ ton truck (Animal Control truck); and small SUV for the WCSO.

Motion made by Burns seconded by Kennedy and unanimously adopted by the Court to authorize Asset Control Officer Diana Allen to advertise for bids for the purchase of one or more of the following: $\frac{3}{4}$ ton truck; $\frac{1}{2}$ ton truck and small SUV for the Wise County Sheriff's Office departments listed above. (No attachment)

27) Consent Agenda:

a) Department Head Reports:

- Asset Control Officer October 1, 2018-December 31, 2018 (See attachment)
- Auditor Report for November 2018 (See attachment)
- Auditor Report for December 2018 (See attachment)
- County Clerk monthly activity report for November 2018 (See attachment)
- County Clerk monthly activity report for December 2018 (See attachment)
- Wise County Cash Handling Procedures policy (See attachment)

County Auditor Ann McCuiston commented about cash handling procedures and stated that the precincts need the money so departments need to make deposit daily.

- Treasurer's Report September 2018 (See attachment)

b) Budget Amendments: FY19-03 for various line items. McCuiston commented that this budget amendment includes moving \$456,000.00 from General Fund to Reserves. (No attachment)

c) Capital Expenditures:

- McCuiston clarified that the paver will be taken from capital expenditure funds and stated each precinct's reserve balance. Kennedy asked where the funds go from the sale of the old paver? McCuiston commented that the funds will go back to capital or reserves depending on how the court wants to do. McCuiston clarified the cost of the paver is \$302,000.00.

McCuiston commented the county needs to use the capital expenditure funds. Clark stated that the county will begin a new capital program in the near future.

d) Claims/Payroll:

- Approve list of Bonds of Elected Officials effective January 1, 2019:

J.D. Clark – County Judge (Bond # 71604568)

Kevin Burns – Commissioner Precinct No. 2 (Bond # 69440635)

Gaylord Kennedy – Commissioner Precinct No. 4 (Bond # 71604570)

Sherry Lemon – County Clerk (Bond # 18262617)

Brenda Rowe – District Clerk (Bond # 71039688)

Katherine Hudson – County Treasurer (Bond # 68643239)

Jan Morrow – Justice of the Peace Pct. #1 (Bond # 68801397)

Kim Redman - Justice of the Peace Pct. # 2 (Bond # 72102469)

Mandy Hays – Justice of the Peace Pct. #3 (Bond # 71040755)

Willie Garrett – Justice of the Peace Pct. #4 (Bond # 72102471)

- 2019 IRS mileage rates (See attachment)
- McCuiston commented that the county has paid off debt so the debt payment is done in full. To pay the debt the county had to move \$1.3 million from Capital Expenditures.
- Walk to Court Claims Register (See attachment)

e) Contract/Interlocal Agreements:

(Original contracts/Interlocal agreements are filed in the Asset Control Office by Diana Allen.)

- Verbal (not executing a contract) request by Clark to approve an agreement contingent to grant award as it applies to the court's previous approval of Clark to apply for a Courthouse Restoration/Preservation Master Plan Update. Clark stated these will be awarded later in the month and wishes to have an agreement in place pending approval of Wise County's request. Clark requested to work with Komatsu Architecture (represented by Charlie Kearns). Clark stated the grant is \$50,000.00 with a \$5,000.00 match by the county. Clark stated there is potential for \$2,000.00 reimbursable and requested approval as well as a professional services exemption.

Kearns stated Wise County's current master plan was approved in 2001. Kearns briefly discussed this further.

- JP4 to cancel Novacopy and use Kyocera. (No attachment)
- Allen reported on the Airgas cylinders that was discussed at the last meeting. Allen stated that four leases are prepaid one of which was cancelled with Public Works, two that end in June 2019 (No credit or refund) and one that will end at the end of January 2019.

White commented that he will keep the cylinders (4) until the end of June 2019 when the lease is up and will talk to Airgas about the purchase of the amount of cylinders we will need. Public Works Director Joey Highfill will keep the one he has until the product runs out. Highfill told White that he has prices from three local vendors and will get with White about prices.

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Kennedy asked for clarify about this item? Burns told Kennedy stated that a lease negates getting tax free bonds and limits the county. Allen stated that four were leased and the others were rentals.

Back to 27d) Claims/Payroll:

Sheriff Lane Akin stated that in December 2018 the county had the opportunity to purchase a license plate reader for \$24,430 with a discount of \$1,550.00 and allows access to the license plate database. Akin stated that it was purchased using impound funds.

- Fully Executed:

- Boonsville/Balsora VFD First Responder Letter of Agreement (See attachment)
- City of Chico Fire Department (See attachment)
- City of Bridgeport Mass Notification (See attachment)
- State of Texas DFPS Child Welfare Non-Financial Agreement (See attachment)

- Renewals (List only): LexisNexis Accurint SO Addendum; Tyler Technology Court Payment Agreement; and , NovaCopy for Jail Commissary and Public Works (See attachment)
- Cancellations: STEP Grant for 2019 (See attached list only)
- Wise County Office of Emergency Management / WCARES Memorandum of Understanding Agreement (No attachment)
- NCTCOG Annual Membership Dues (No attachment)
- STW Annual Software Lease (See attachment)

Motion made by Burns seconded by White and unanimously adopted by the Court to approve all items listed under item 27, as presented, with the changes as noted.

28) Project Agreement for Road Repair:

Motion made by Burns seconded by Kennedy and unanimously adopted by the Court to approve Project Agreement #3022 for the City of Boyd blade work at the City Park located in Precinct No. 3 (See attachment)

29) Right-of-Way Improvement Requests:

Motion made by Burns seconded by White and unanimously adopted by the Court to approve the following right-of-way improvement requests, as presented:

- CR 3823 Martinez/Reynolds properties (Precinct No. 4) to add a culvert and fix drainage at a bridge that was removed.
- CR 3424 (Precinct No. 4) to put a fence along the road. Kennedy stated the county road was straightened the road and needs to make a ditch and add a fence.

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- CR 1591 Kendall Hill Estate (unsure of ownership) (Precinct No. 2) to remove debris from under the bridge.
- CR 2474 landowners on both sides of road (Precinct No. 2) to widen access on both sides and may have to negotiate the purchase of some of the property.

30) Burn Ban: None

31) Committee Reports: None

32) Clark announced the next county holiday as Monday, January 21, 2019 (Martin Luther King, Jr. day) and January 28, 2019 as the next scheduled meeting of the Wise County Commissioners Court.

33) Clark adjourned the meeting at 11:22 AM, there being no further discussion to be had by the court.

Minutes approved this 11th day of February, 2019, as printed.

J.D. Clark
J.D. Clark, County Judge, Wise County

Danny White
Danny White, Commr. Pct. No. 1

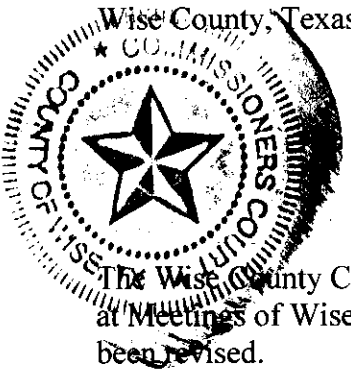
Kevin Burns
Kevin Burns, Commr. Pct. No. 2

Harry Larnance
Harry Larnance, Commr. Pct. No. 3

Gaylord Kennedy
Gaylord Kennedy, Commr. Pct. No. 4

ATTEST:

Sherry Lemon by Amanda Kuy, Chief Deputy
Sherry Lemon, County Clerk and Ex-Officio Clerk of Commissioners' Court,
Wise County, Texas.



The Wise County Commissioners' Court adopted the Rules of Procedures, Conduct & Decorum at Meetings of Wise County Commissioners' Court on February 28, 1994 and the rules have not been revised.