

**FEBRUARY 11, 2019**

**WISE COUNTY COMMISSIONERS' COURT MEETING**

On this the 11<sup>th</sup> day of February, A.D., 2019 at 9:00 A.M. came on to be had a Regular Meeting of the Commissioners' Court of Wise County, Texas held in the County Court at Law Court Room (3<sup>rd</sup>) Floor in County Courthouse of said County in the town of Decatur with the following members present and presiding:

J.D. Clark	County Judge
Danny White	Commissioner, Precinct No. 1
Kevin Burns	Commissioner, Precinct No. 2
Harry Lamance	Commissioner, Precinct No. 3
Gaylord Kennedy	Commissioner, Precinct No. 4

Sherry Lemon, County Clerk and Ex-Officio Clerk of Commissioners' Court by Amanda Knox, Chief Deputy when and where the following proceedings were had, to-wit:

All attachments referred to in the minutes of the Wise County Commissioners' Court are designated original or copy and are provided at the time of action by the Court unless otherwise indicated by provider.

County Judge Clark votes aye on all agenda items unless otherwise indicated.

- 1) Clark called the meeting to order at 9:00 AM. All court members were present.
- 2) Pledge of Allegiance
- 3) Moment of Silence
- 4) Community Forum: None
- 5) Correspondence: Clark reminded the court of the February 25, 2019 Council on Alcohol and Drug Abuse annual luncheon. Lamance told the court he will not be here on February 25, 2019.
- 6) Precinct Cooperation/Coordination: None
- 7) Motion made by White seconded by Lamance and unanimously adopted by the Court to approve the minutes of the meeting held on January 14, 2019, as presented. (No attachment)
- 8) Action TABLED regarding the final plat review of Davie Estates, Lots 1-3, Block 1, located in Precinct No. 1 as no plat was present for approval. (See attached Kimley-Horn and Associates, Inc. letter.)
- 9) Motion made by White seconded by Burns and unanimously adopted by the Court to approve the final plat of Moss Acres, Lots 1-3, Block 1, located in Precinct No.1, as presented,

granting a variance on the drainage study and including a letter of general conformance from Kimley-Horn and Associates, Inc. (See attachment)

10) Motion made by Burns seconded by White and unanimously adopted by the Court to approve the replat of Las Brisas, Phase 1, Lot 1R, Block D, located in Precinct No. 2, as presented, including a letter of general conformance from Kimley-Horn and Associates, Inc. (See attachment)

11) Motion made by Burns seconded by White and unanimously adopted by the Court to approve the Final Plat of Circle W Estates, Lots 1-8, Block 1, located in Precinct No. 2, as presented, granting a variance on a drainage study and including a letter of general conformance from Kimley-Horn and Associates, Inc. (See attachment)

12) Motion made by Kennedy seconded by Lamance and unanimously adopted by the Court to approve the replat of Rush Creek Estates, Lots 8-R, Block A, located in Precinct No. 4, as presented, including a letter of general conformance from Kimley-Horn and Associates, Inc. (See attachment)

13) Motion made by Kennedy seconded by Lamance and unanimously adopted by the Court to approve the preliminary plat review for Briar Meadow, Lots 1-15, Block 1, located in Precinct No. 4, as presented, including a letter of general conformance from Kimley-Horn and Associates, Inc. (See attachment)

14) Donations:

Motion made by White seconded by Burns and unanimously adopted by the Court to accept the following donations with the court's thanks:

- Headstart: File cabinet and mini refrigerators to the Wise County Sheriff's Department.
- Wise Youth Ag Syndicate: Storage Pod #11 to the Wise County Fairgrounds.

15) Bids:

Motion made by White seconded by Burns and unanimously adopted by the Court to approve the transfer of a donated 2000 Ford F250 from Public Works to Precinct No. 3. (No attachment)

Motion made by Burns seconded by White and unanimously adopted by the Court to TABLE all Bid Tabs (Bid 19-BID-017 Small SUV; Bid 19-BID-018 ¼ Ton Truck; and Bid 19-BID-019) until the next court meeting to allow Allen time to gather cooperative and state quotes on these three items as well as the full size SUV and return with information at the next meeting.

16) Clark presented information for a new capital funding program (See attached draft only). Clark stated the capital expenditure plan is for large purchases and outlined the following:

- New Election Equipment: \$1,000,000.00 for replacement of aging equipment. Clark noted the legislature is most like going to place new requirements for election equipment.

- Precincts: \$1,600,000.00 (\$400,000.00 each) to provide for capital equipment acquisitions and upgrades
- Sheriff's Office: \$1,800,000.00 (allows continued program of replacing and equipping six Sheriff's Department vehicles each year).
- New Computer Systems: \$500,000.00 to provide for the replace of computers county wide over the next five (5) years with the exception being new computers that have been replaced over the last couple of years.
- Emergency Medical Services (EMS) \$1,400,000.00 to allow the continued program of purchasing and equipping a new ambulance each year.
- General Vehicle Fleet \$400,000.00 to allow funding allocations for vehicle purchases (Non-Sheriff and Emergency Medical Services (EMS) as those departments have separate capital funds for vehicles and would give the commissioners court discretion on vehicle needs/requests/recommendations.
- Buildings and Grounds \$1,900,000.00 consolidated in one capital fund which will cover all county buildings, Fairgrounds, Wise County Park, Precinct barns, potential historic courthouse preservation/restoration work, etc as needed.
- Fire Marshal \$50,000.00 for capital equipment acquisitions/upgrades
- Emergency Management \$50,000.00 for capital equipment acquisitions/upgrades
- Public Works \$50,000.00 for capital equipment acquisitions/upgrades
- 911/Watershed \$50,000.00 for capital equipment acquisitions/upgrades

Total \$8,800,000.00 (paid for through sales tax revenue allocation over the next five 5 years). Clark stated this will allocate \$2.2 million per year in sales tax instead of the previous \$1.4 million per year allocation.

Motion made by Burns seconded by White and unanimously adopted by the Court to approve Clark's request to start the paperwork process for the proposed Capital Expenditure Plan as stated above.

17) Consent Agenda Item:

a) Department Head Reports:

- Treasurer's Report for November 2018 (See attachment)
- County Clerk monthly activity report for January 2019 (See attachment)
- Clark (verbal) re: the statewide citizenship verification report from Election Administrator (EA) Sabra Srader (No attachment)

Clark stated a state-wide list flagged people that at some point were designated at some point with non-citizenship status on a state document. Clark stated the route this list took and that Srader's office was tasked with verifying citizenship status on voter rolls. Clark stated that citizenship naturalization isn't updated in the DPS system until the person has some reason to be updated in the DPS system. Clark stated that there were 77 initial names for verification.

Srader stated that the list was received on a Friday and by Monday that list was culled down to 56. Clark stated that Srader visited with County Attorney James Stainton and Clark to make sure the voter rolls have integrity. Clark stated that Srader's office has handled it very well. Srader stated that 14 of 56 have come in personally. Srader stated that two voters were coded wrong. Srader discussed the breakdown in communication in state/federal offices about the citizenship status of voters. Srader stated her office will make every effort to contact those they haven't heard from who are flagged as non-citizen within the 30 days. Clark continued that there have been groups that have contacted the county requesting the county not send letters to possible non-citizens. Clark briefly discussed this.

b) Budget Amendments:

Sheriff Lane Akin stated a concern in the Wise County Jail regarding jail checks. Akin stated the Sandra Bland Act requires jail checks every 30 minutes. Akin stated the WCSO averages 195 inmates and currently has 223 inmates. Akin stated there is difficulty on the jailers to stay up on the jail checks. Akin requested two additional jailers at \$53,000.00 each (\$16.50 per hour plus benefits) for a total funding of \$106,000.00. Akin told the court there is a salary surplus right now of \$30,000.00 as well as \$253,000.00 in commissary funds available. The court discussed this as an unfunded mandate. (No attachment)

c) Capital Expenditures: None

d) Claims/Payroll: Registers provided to court (No attachments)

e) Utility Requests: None

f) Interlocal Agreements/Contracts

(Original Interlocal Agreements and Contracts are kept in the Asset Control Office by Diana Allen.)

- Tarrant Regional Transportation Coalition annual invoice (See attachment)
- CovertTrack for WCSO (See attachment)
- Fully Executed (list): Wise County Amateur Radio Emergency Service (See attachment); CivicPlus Civic Engage Website Addendum (See attachment); City of Lake Bridgeport Animal Control (corrected) (See attachments)
- Lexis Nexis District Attorney's office (No attachment)
- Renewals (LexisNexis Accurant JP2; SOE Election Software) (See attached list)
- Cancellations (Novacopy Copier District Clerk) (See attached list)

Assistant Auditor Pat Trail commented that the hotels for the National Association of Conservation Districts meeting in Washington D.C. for Burns and 911 Addressing Coordinator Wacy Beck are not on the walk to court list and that the \$300.00 cost/night exceeds the county policy.

Page Five, February 11, 2019 Mtg...

Motion made by Kennedy seconded by Lamance and unanimously adopted by the Court to approve all items listed under agenda item 17, as presented, with changes noted.

18) Project Agreement for Road Repair: None

19) Right-of-Way Improvements:

Motion made by Burns seconded by Lamance and unanimously adopted by the Court to approve the right-of-way improvement request from Burns to get with the owner of the Hodges' property and Clarence Jones' Property to acquire right-of-way to widen the road as it is currently 14 feet between the trees.

20) Burn Ban: None

21) Committee Reports:

Burns updated the court about the Development Rules and Regulations Committee. Burns stated some items need to be clarified in the current Development Rules and Regulations (DRR). Burns stated these items may need input from the full court before the public hearing.

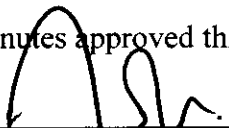
Burns stated this specifically regards manufactured home rental communities (MHRC) ingress/egress. Burns stated the current rules stated a suitable ingress/egress for emergency vehicles and another area of the DRR states that it must be a county road. Burns stated that in the past MHRC's have been considered temporary hoping they would be permanent housing and be able to be platted. Burns commented about the platting and subsequent road requirements. Burns stated if infrastructure is being put on property the county can require platting. Burns stated if it is not platted then the county has no right to requirements. Burns stated this can be discussed at a later date.

Clark stated this can be put on the agenda for the February 25, 2019 meeting. Burns and the court briefly discussed this further. Clark suggested the DRR committee meet before the meeting on February 25, 2019.

22) Clark announced the next county holiday as Monday, February 18, 2019 being President's Day.

23) Clark adjourned the meeting at 9:43 AM, there being no further business to be had by the court.

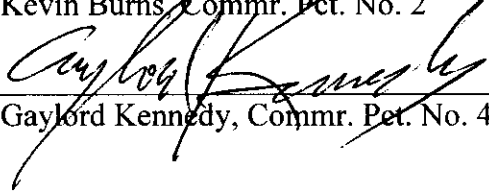
Minutes approved this 25<sup>th</sup> day of February, 2019, as printed.

  
\_\_\_\_\_  
J.D. Clark, County Judge, Wise County

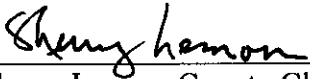
  
\_\_\_\_\_  
Danny White, Commr. Pct. No. 1

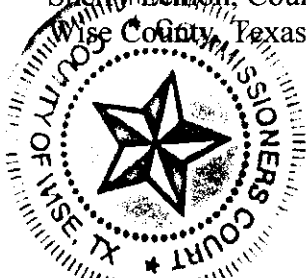
  
\_\_\_\_\_  
Kevin Burns, Commr. Pct. No. 2

  
\_\_\_\_\_  
Harry Lamance, Commr. Pct. No. 3

  
\_\_\_\_\_  
Gaylord Kennedy, Commr. Pct. No. 4

ATTEST:

  
\_\_\_\_\_  
Sherry Lemon, County Clerk and Ex-Officio Clerk of Commissioners' Court,  
Wise County, Texas.



The Wise County Commissioners' Court adopted the *Rules of Procedures, Conduct & Decorum at Meetings of Wise County Commissioners' Court* on February 28, 1994 and the rules have not been revised.