

AUGUST 26, 2019

WISE COUNTY COMMISSIONERS' COURT MEETING

On this the 26th day of August, A.D., 2019 at 9:00 A.M. came on to be had a Special Meeting of the Commissioners' Court of Wise County, Texas held in the County Court at Law Court Room (3rd) Floor in County Courthouse of said County in the town of Decatur with the following members present and presiding:

J.D. Clark	County Judge
Danny White	Commissioner, Precinct No. 1
Kevin Burns	Commissioner, Precinct No. 2
Harry Lamance	Commissioner, Precinct No. 3
Gaylord Kennedy	Commissioner, Precinct No. 4

Sherry Lemon, County Clerk and Ex-Officio Clerk of Commissioners' Court when and where the following proceedings were had, to-wit:

All attachments referred to in the minutes of the Wise County Commissioners' Court are designated original or copy and are provided at the time of action by the Court unless otherwise indicated by provider.

County Judge Clark votes aye on all agenda items unless otherwise indicated.

- 1) Clark called the meeting to order at 9:00 AM. All court members were present.
- 2) Pledge of allegiance
- 3) Moment of Silence
- 4) Community forum – none
- 5) County correspondence – None
- 6) Precinct Cooperation/Coordination: none
- 7) Clark told the court that two additional plats came in after the agenda was posted and requested creation of a standing agenda item under the Consent Agenda item for plat approval. The court agreed.

Clark tabled action regarding the approval of the Final Plat of Cedar Oak Country Estates, Lots 1-9, located in Precinct No. 1 as no plat was provided for consideration of approval. (See attached Kimley-Horn and Associates, Inc. letter of general conformance.)

8) Motion made by White seconded by Burns and unanimously adopted by the Court to approve the Final Plat of Eleanor Creek Subdivision, Lots 1, Block 1, located in Precinct No. 1, as presented, including a letter of general conformance from KH. (See attached)

9) Motion made by White seconded by Burns and unanimously adopted by the Court to approve the Final Plat of Single Tree, Phase IV, Lots 18-24, located in Precinct No. 1, as presented, including a letter of general conformance from Kimley-Horn and Associates, Inc. (See attachment)

10) Clark tabled action regarding the approval of the Final Plat of Ortman Acre, Lots 1 and 2, Block 1, located in Precinct No. 3 as no plat was provided for consideration of approval. (See attached Kimley-Horn and Associates, Inc. letter of general conformance.)

11) Motion made by Lamance seconded by Kennedy and unanimously adopted by the Court to approve the final plat of Pennington Meadows, Lots 2R-3R, Block 1, located in Precinct No. 3, as presented, granting a variance for a drainage study, and including a letter of general conformance from Kimley-Horn and Associates, Inc. (See attachment)

12) Motion made by Burns seconded by White and unanimously adopted by the Court to authorize staff to post notice/schedule a public hearing for the purpose of hearing concerns and difficulties regarding requests to reduce speed on various roads north of Lake Bridgeport located in Precinct No. 2. (No attachment)

13) Clark reviewed some changes to the FY2020 proposed budget that do not change the bottom line.

- Contingency 100,000 and 100,000 to reserves
- Pct. 1 Commissioner adjusted budget to allow 1+ full-time position.

White stated that one position is open already

- EMS cell phone allowance
- Non-Departmental reallocated some funds

1st year collections with the Tax Assessor/Collector performing all collections (county and city/school) as the Wise County Appraisal District doesn't collect anymore.

Tax Assessor/Collector should have an annual outside audit performed with a cost of \$20,000.00

District Attorney Greg Lowery requested no change to bottom line District Attorney position now has a salary cap and cannot make more than \$18,000.00. District Attorney requested additional salary amounts go into clerical (\$23,700 total salary) with \$7,500 going to clerical. County Auditor Ann McCuiston provided letter from Lowery.

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McCuiston stated that the budget is divided by road miles. Clark noted that none of these changes affect the bottom line of the FY2020 budget.

Motion made by White seconded by Burns and unanimously adopted by the Court to set September 9, 2019 as the date scheduled to adopt the Fy2020 budget.

14) Fund balance policy minor wording change regarding reaching the 20% of General Fund but it not being a requirement.

15) Motion made by Burns seconded by White and unanimously adopted by the Court to have Constable Precinct No. 3 Charles Applewhite bring names of potential reserve constable deputies to commissioners court and the county will cover the bond similar to the program Huffman has in Precinct No. 4. Lamance requested Sheriff Lane Akin review the names of the potential reserve deputies

16) Donations:

Motion made by White second by Burns and unanimously adopted by the Court to accept the following donations with the court's thanks:

- \$2,500 from Enlink to the Wise County Sheriff Office.
- \$2,500 from Enlink to the Emergency Medical Services (EMS)

17) Bids:

Motion made by Burns seconded by White and unanimously adopted by the Court to approve the trade in of the old election equipment for disposal purposes as the new equipment is in place.

The court discussed a transfer an ambulance from Emergency Medical Services (EMS) to Emergency Management Coordinator Office to be retrofitted as an Unmanned Aircraft System (UAS) Command/incident management vehicle (in place of having to use the larger mobile command post on a small situation) Powell explained some uses of the UAS on county roads and county buildings for insurance purposes

Clark stated if the vehicle is transferred then grant funds/ capital expenditures and current FY19 budget funds can be used. Powell confirmed he won't be asking for any funds.

Lamance asked the state of the ambulance. Powell and Preuninger commented on this.

Motion made by Burns seconded by White and unanimously adopted by the Court to approve the transfer of the ambulance from Emergency Medical Services (EMS) to EMC, as presented.

Motion made by Burns seconded by White and unanimously adopted by the Court to cancel the ATT long distance for the Sheriff's Office pending execution of the Centurylink agreement.

Motion made by Burns seconded by Kennedy and unanimously adopted by the Court to advertise for bids for a staffing agency for election workers. McCuiston commented that the county is currently spending over \$50,000.00. McCuiston stated the county currently invokes the staffing under discretionary exemption.

Burns commented that when the county gets the new maintenance truck he may be interested in purchasing the old one instead of auctioning it.

Allen commented that the recent on-site equipment auction went well. White discussed this from the precinct perspective and said it went well.

18) Consent agenda item:

- a) Minutes: none
- b) Department head reports:
 - Treasurers for July 2019 (See attachment)
 - Clark re: discussion at Development Rules and Regulations Committee meeting that statute allows plat approval by Commissioners Court or its designee. The court agreed to designate Clark to this role with Clark notifying the court of any signed plats.
 - Final Plat with Construction Plan Review of Lucky Ridge Phase 2, 14 lots located in Precinct No. 3 with a letter of general conformance from Kimley-Horn and Associates, Inc. (See attachment)
 - Final Plat of West Pecan Creek Estates, Lots 1-19, Block 1, located in Precinct No. 4, as presented, including a letter of general conformance from Kimley-Horn and Associates, Inc. (See attachment)
- c) Budget Amendments: FY19-12 for various line item transfers (No attachment)
- d) Capital Expenditures: McCuiston commented there is a bit to close out FY19 (No attachment)
- e) Claims/Payroll registers (presented to court via Dropbox) (No attachments)
- f) Utility Requests: none
- g) Contracts and Interlocal Agreements:
(Original Contracts and Interlocal Agreements are filed in the Asset Control Office by Diana Allen.)
 - Bentley subscription for County Engineer (See attachment)
 - CivicPlus for Office of Emergency Management (See attachment)
 - Stryker for Lucas and Life packs (See attachment)

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- Stryker Services for stretchers (See attachment)
- Fully Executed (List): NCTTRAC EMFT for Emergency Medical Services (EMS); Knowink Election Equipment; Hart Intercivic for Election Equipment (See attachments)
- NCTTRAC membership and business associates (See attachments)
- Iplow for collections software (See attachment)
- Amendment #2 to Interlocal Agreement between Wise County and NWISD for School Resource Officer (See attachment)
- Maintenance Agreement NetData for Jury Selection (See attachment)
- Maintenance Agreement NetData for Wise County Tax Collections (See attachment)

19) Project Agreement for Road Repair – none

20) Right-of-way Improvement Requests:

Motion made by Burns seconded by White and unanimously adopted by the Court to approve the right-of-way request for Hlavaek Road at the northwest corner of the road at the Las Brisas entrance in Precinct No. 2. (No attachment)

21) Burn ban:

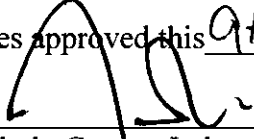
Fire Marshall Jeff Doughty commented KBDI conditions – no change to the current ban

22) Committee reports- None

23) Clark announced the next meetings as Monday September 9, 2019. Clark also announced public hearings August 29, 2019 at 6:30 PM and 6:45 PM for discussion of the proposed county tax rate and the proposed Wise County Branch Campus Maintenance Tax rate.

24) Clark adjourned the meeting at 9:52 AM there being no further business to be had by the court.


Minutes approved this 9th day of September, 2019, as printed.



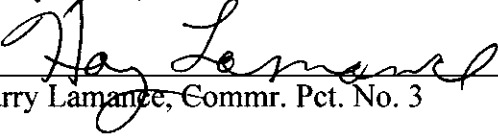
J.D. Clark, County Judge, Wise County



Danny White, Commr. Pct. No. 1



Kevin Burns, Commr. Pct. No. 2

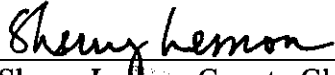


Harry Lamance, Commr. Pct. No. 3

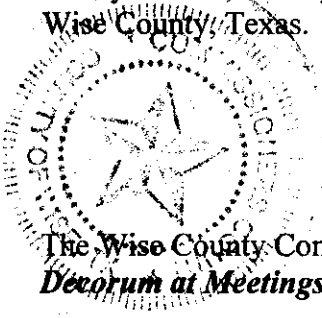


Gaylord Kennedy, Commr. Pct. No. 4

ATTEST:



Sherry Lemon, County Clerk and Ex-Officio Clerk of Commissioners' Court,
Wise County, Texas.



The Wise County Commissioners' Court adopted revised **Rules of Procedures, Conduct & Decorum at Meetings of Wise County Commissioners' Court** on March 25, 2019.